EPC Meeting – 2/15/23

Attendees:
Michelle Ramirez
Sarah Ahmad
Ayah Kudaimi
Max Ellithorpe

Agenda Items

1. Nominating Signature form
   a. Discrepancies on signatures submitted? Signature must come from the student account submitting the signature and all candidate information should be accurate.
   b. Max will send next updates go out 2/17 and then the morning of 2/20.
2. Campaign Materials
   a. Form is being created and will go live on 2/16. Will include a question about events, etc.
   b. Once materials are submitted, an email notification will be sent out, so Ayah and Sarah know something was submitted and needs to be reviewed.
   c. Should we utilize the approval/reject function of the form? We can craft messages to submitters if things need to be modified.
3. Qualifications
   a. Update on how many applications have been submitted.
   b. Should we send an email update? No
4. Complaint form
   a. Being created and will send email notifications to all when a complaint is submitted so we know to start review
5. Emails
   a. Who will be responding to emails as they come in? Need to go over access with Sarah and Ayah.
6. Meet the Candidates
   a. Other ideas other than a debate?
   b. Can give candidates questions to respond and they can submit their response back to us via audio, video or in writing?
   c. Michelle will inquire with Marketing about options for recording short video snippets of candidates
7. Social Media
   a. Reset passwords for Facebook and Instagram. Will confirm once we have access
8. Next meeting
   a. 2/20 at 4:30pm