

EPC Meeting – 2/15/23

Attendees:

Michelle Ramirez

Sarah Ahmad

Ayah Kudaimi

Max Ellithorpe

Agenda Items

1. Nominating Signature form
 - a. Discrepancies on signatures submitted? Signature must come from the student account submitting the signature and all candidate information should be accurate.
 - b. Max will send next updates go out 2/17 and then the morning of 2/20.
2. Campaign Materials
 - a. Form is being created and will go live on 2/16. Will include a question about events, etc.
 - b. Once materials are submitted, an email notification will be sent out, so Ayah and Sarah know something was submitted and needs to be reviewed.
 - c. Should we utilize the approval/reject function of the form? We can craft messages to submitters if things need to be modified.
3. Qualifications
 - a. Update on how many applications have been submitted.
 - b. Should we send an email update? No
4. Complaint form
 - a. Being created and will send email notifications to all when a complaint is submitted so we know to start review
5. Emails
 - a. Who will be responding to emails as they come in? Need to go over access with Sarah and Ayah.
6. Meet the Candidates
 - a. Other ideas other than a debate?
 - b. Can give candidates questions to respond and they can submit their response back to us via audio, video or in writing?
 - c. Michelle will inquire with Marketing about options for recording short video snippets of candidates
7. Social Media
 - a. Reset passwords for Facebook and Instagram. Will confirm once we have access
8. Next meeting
 - a. 2/20 at 4:30pm