

# Election Planning Committee Meeting

1/17/25

Check In: What is an old fashion trend that you would bring back?

Topics:

1. 2025 USG Timeline overview
2. Roles and responsibilities
  - a. Advisor
  - b. Committee members
3. EPC Handbook edits overview
4. Assigning committee duties
  - a. Email manager
    - i. Will use email to notify applicants of their status during the nomination stage.
  - b. Website manager
  - c. Box Folder manager
    - i. Will need a box folder to collect all information which includes but not limited to
      1. Excel Tracking Sheet for Nomination
      2. Complaints Folder
      3. Proof of Residence (for SMBOT nomination only)
      4. Nominating Signatures Excel Document
      5. EPC Meeting Agenda/minutes
  - d. Social Media Manager (Facebook & Instagram)
5. 2025 USG Forms overview
  - a. USG Elections Intent to Run
  - b. Undergraduate Student Government Position(s) Application
  - c. UIC Undergraduate Student Senator Application
  - d. Student Member of the Board of Trustees Application
  - e. Campaign Expenses Form
  - f. USG Election Nominating Signatures
  - g. USG Election Certification of Academic Eligibility
  - h. Election Referendum
  - i. USG Election Violation Complaint
  - j. USG Elections Campaign Worker Registration
  - k. USG Election Campaign Materials
  - l. USG Elections Campaign Expenses Form
  - m. USG Student Elections Ballot
6. Box folder access
  - a. Everyone should now have access to the EPC Box Folder
7. Weekly meeting scheduling
  - a. Available times?

Next steps:

